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GOVERNMENT CODE - GOV

TITLE 2. GOVERNMENT OF THE STATE OF CALIFORNIA [8000 - 22980] (Title 2 enacted by Stats. 1943, Ch. 134.)

DIVISION 3. EXECUTIVE DEPARTMENT [11000 - 15990.3] (Division 3 added by Stats. 1945, Ch. 111.)

PART 5.5. DEPARTMENT OF GENERAL SERVICES [14600 - 14985.11] (Part 5.5 added by Stats. 1965, Ch. 371.)

CHAPTER 5. State Records [14740 - 14746] (Chapter 5 added by Stats. 1965, Ch. 371.)

ARTICLE 2. Administration of State Records [14745 - 14746] (Article 2 added by Stats. 1965, Ch. 371.)

[14745.](#) The director shall establish and administer in the executive branch of state government a records storage program that will apply efficient and economical records storage methods to the utilization, maintenance, retention, preservation, and disposal of state records.

(Amended by Stats. 2014, Ch. 28, Sec. 32. (SB 854) Effective June 20, 2014.)

[14746.](#) The duties of the director shall include, but not be limited to:

- (a) Establishing standards, procedures, and techniques for effective storage of records.
- (b) Providing appropriate protection for records designated by state agencies, with the concurrence of the director, as essential to the functioning of state government in the event of a major disaster.
- (c) Obtaining from agencies reports required for the administration of the program.
- (d) Establishing, maintaining, and operating record centers for the storage, processing, and servicing of scheduled records for state agencies pending their deposit with the State Archives or their disposition in any other manner authorized by law.

(Amended by Stats. 2014, Ch. 28, Sec. 33. (SB 854) Effective June 20, 2014.)